

# South Park Church

## Director of Care and Senior Ministries

**Position:** Director of Care and Senior Ministries

**Status:** Part-Time

**Reports to:** Pastor of Adult Ministries

*The mission of the Director of Care and Senior Ministries is to ensure that the entire South Park Church community is well cared for spiritually, physically, and emotionally and the Senior Ministry is healthy and effective.*

### Key Functions:

1. Be a model of South Park Church's mission of helping people walk with God, connect as family, and love people in Jesus' name.
2. Oversee Care Ministry to the South Park Church community by being the first contact for those in need of care, coordinate efforts of staff and volunteers to provide care, and serve on the confidential care team.
3. Serve as point person for funerals and care for grieving families
4. Provide timely communication about care between all staff and teams
5. Oversee ministry to Seniors (50+)
6. Recruit, equip, and encourage volunteers of Care Network and Senior Ministry.

### Hiring Requirements:

- A growing relationship with Jesus Christ as Savior and Lord
- Agreement with South Park Church's statement of faith, mission, vision, and values.
- A heart to care for the emotional, spiritual and physical health of the staff.
- Knowledge of Awareness of issues facing seniors (50+)
- Comfortable stepping into difficult or emotional situations.
- Above average ability to deal with unexpected interruptions.
- Proven track record of spiritual discernment and the ability to make effective, appropriate decisions in a timely manner.
- Strong personal and professional boundaries
- Confidentiality
- Teachable
- Experience in volunteer leadership
- Computer proficiency in use of Microsoft Office Suite (Word, PowerPoint, Excel, and Publisher), Google Office suite.

I have read the above job description and agree to fulfill the responsibilities and requirements described therein.

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Signature

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Date

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Print name